

Residential Accessory and Structure Permit Application

Instructions: If you are applying for residential structure permit (i.e., fence, deck, etc.), complete Sections 1 and 2, and provide the required information and sign. To apply for a residential accessory building permit (i.e., garage, workshop, tool shed), complete Sections 1 and 3 with the required information and sign. Applications cannot be considered without all required information.

SECTION 1

Name of Owner: _____ Phone #: _____

Site Address: _____

Legal Description: _____ Section: _____ Lot: _____

Zoning District: _____

Name of Builder: _____ Telephone # _____

SECTION 2 RESIDENTIAL STRUCTURE

____ Fence

____ Deck

____ Enclosure

____ Swimming Pool

____ Other: _____

Required Information:

____ Site plan with setbacks

____ Specifications (materials)*

____ Elevations (drawing of structure)

____ Application fee (\$40.00)

SECTION 3 RESIDENTIAL ACCESSORY BUILDING

____ Garage

____ Greenhouse/cabana

____ Expansion of living space

____ Workshop/tool shed

____ Other: _____

Required information:

____ Site plan with setbacks

____ Specifications (materials)*

____ Elevations (drawing of structure)

____ Application fee (\$60.00)

____ Checked by ACC for proximity to floodplain

The purpose of the building permit is to ensure compliance with the City's Zoning, Building and Flood Control Ordinances. IF you have any questions concerning these ordinances, contact the City of Woodcreek.

*Per the City's Zoning Ordinance, only brick, stone and applied stucco meet the City's masonry requirements.

Any changes in these plans after approval must be resubmitted for approval.

Signature of Property Owner

The following section of this form is for City use only:

Date application, required information and fee received: _____

Date of approval/denial: _____

Date permit issue to property owner: _____ Permit #: _____

Date applicant notified of denial: _____ Reason for denial: _____

Signature of approving ACC members: _____